Partnership Recognition Fund Application Questions | September 2020

**IMPORTANT:** This is NOT the PRF application form. This is a copy of online questions provided for your convenience when preparing an application. **Please submit your final application at:**

<https://ubc.ca1.qualtrics.com/jfe/form/SV_5yzhMhQLWOuNB9r>

*The first three questions will help determine your eligibility. If you answer “no” or “not sure” please contact us at* [*partner.fund@ubc.ca*](mailto:partner.fund@ubc.ca?Subject=PRF%20Eligibility) *so we can better understand your proposal and discuss options.*

**Q1 Does the proposed project have a co-applicant from a community organization and a co-applicant who is a current UBC student, faculty or staff member?**

* Yes
* No
* Not Sure

**Q2 Is the community organization a** [**registered charitable organization**](https://www.canada.ca/en/revenue-agency/services/charities-giving/giving-charity-information-donors/about-registered-charities/what-difference-between-a-registered-charity-a-non-profit-organization.html) **or** [**other qualified donee**](https://www.canada.ca/en/revenue-agency/services/charities-giving/other-organizations-that-issue-donation-receipts-qualified-donees/other-qualified-donees-listings.html)**?**

We can often still fund projects with community organizations that do not have CRA or qualified donee status. Funds can be directed through another organization that is a qualified donee, or, the UBC unit/faculty co-applicant if they are able to receive the funds on behalf of the community organization applicant. Contact us at partner.fund@ubc.ca so we can support working through your options.

* Yes
* No
* Not Sure
* I have contacted UBC Community Engagement about how to receive funds

**Q3 Has your relationship/partnership been in place for at least one year?**   
  
**Note: a formal partnership is not required but we ask that you have been connecting in some way for at least one year.**

* Yes
* No
* Not Sure

**Q4 Project title:**

**Q5 Project start:**

**Q6 Project end:**

**Q7 Affiliated UBC Campus:**

* Vancouver
* Okanagan

**Q8 Tell us about your proposed project. What are you planning to do together? (2400 characters or less).**

**Q9 What is the partnership history of the co-applicants? (1200 characters or less).**

**Q10 Amount of Funding Requested ($500 to $1500):**

**Q11 List the main project expenses:**  
*Example:*

*Catering: $300\Transportation: $500  
Room rental: $200*

**Q12 Community co-applicant details:**

* First name
* Last name
* Job title
* Organization name
* Email
* Phone

**Q13 UBC co-applicant details:**

* First name
* Last name
* Job title
* Unit/Department/Faculty
* Email
* Phone

**Q14 Please have one co-applicant sign here:**

I certify that the information on this application is true, correct and complete in every respect, and if awarded the fund, I agree to abide by the established terms and conditions.  
  
  
I certify that both co-applicants have seen and agree to the above.

***The online form has a signature box here*.**

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