

**THIS IS A SAMPLE NOTICE OF INTENT.**  
**Please do not use this form to submit a Notice of Intent.**  
**An online NOI form will be available on the [CUES Fund website](#).**

The Notice of Intent (NOI) is an administrative requirement to be eligible for CUES funding. Details collected in this NOI will support preparation of the review process and will not be adjudicated.

All applicants must submit a completed NOI by **no later than September 30, 2020**.

View details about the [Community University Engagement Support Fund](#).

### About the Project

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Project Title:

CUES stream you will be applying to:

- Explore (For new or emerging partnerships)
- Sustain (For existing partnerships)

### Community Partner

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Is the community organization that will be a community co-applicant to this proposal a [registered charity](#) or [other qualified donee](#)?

- Yes, the community organization is a registered charitable organization or other qualified donee
- No \*
- Not sure \*

\* The community partner must be a registered charity or other qualified donee. If you answered No or Not sure to the above question, please contact [cues.fund@ubc.ca](mailto:cues.fund@ubc.ca) to discuss options.

Organization:

First Name:

Last Name:

Title:

Email:

Phone Number:

### UBC Partner

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First Name:

Last Name:

UBC partner is:

- Faculty

- Staff
- Graduate Student
- Undergraduate Student

Affiliated UBC Campus:

- Vancouver
- Okanagan

Faculty/Portfolio:

Department/Unit:

Title:

Email:

Phone Number:

### **Brief Project Description**

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Information in this section will not be adjudicated; it is to help us identify relevant reviewers for your proposal.

Describe your project (700 characters max, approx. 100 words):

Topic Areas | Key Words:

- Education
- Environment & Sustainability
- Health & Medicine
- History
- Languages
- Law
- Performing Arts
- Planning & Community Development
- Policy & Advocacy
- Social Work
- Technology
- Other – please specify

Community | Population:

- Children & Youth
- Downtown Eastside
- Families
- General Population
- Immigrants & Refugees
- Indigenous
- LGBTQ2S+
- Older Adults
- Racialized Communities
- Young Adults
- Other – please specify

Thank you for submitting the Notice of Intent. A copy has been emailed to the UBC partner and the community partner.